PUBLIC NOTICE

RFQ NO. 2023-4.10 - REVISED 2023-5.25

Project: County Courtroom Audio System Upgrade

Trinity County is seeking quotes from qualified vendors for the installation and upgrade of the audio system in our County Courtroom. We invite your company to submit a proposal in accordance with the specifications outlined below:

* Back Courtroom Speakers:
  + Install two (2) speakers at the back of the courtroom.
  + Provide wall mounting brackets that enable tilt and swivel adjustment for the speakers.
* Existing Speaker Upgrade:
  + Provide new wall mounting brackets for the current speakers in the courtroom to enable tilt and swivel adjustment.
* Judge's Bench and Court Reporter's Station Monitor Speakers:
  + Install two (2) monitor speakers for the Judge's Bench and Court Reporter's Station.
  + Include an optional audio jack for a headset at the Court Reporter's Station.
* Jury Box Sound Bar:
  + Install a sound bar in the Jury Box area.
* Omnidirectional Microphone:
  + Install an omnidirectional microphone in front of the Judge's Stand.
* Prosecution and Defense Table Microphone Upgrade:
  + Upgrade the microphones for the Prosecution and Defense tables.
* Automatic Feedback Filter:
  + Provide an automatic feedback filter to adjust for Courtroom acoustics and reverberations.
* Wireless Lapel Microphones (Optional):
  + Provide a separate quote for four (4) wireless lapel microphones.

Please ensure that your proposal includes the following information:

* + Detailed description of the proposed audio equipment, including make, model, and specifications.
  + Installation plan, including any additional accessories or components required.
  + Warranty information for the equipment and installation services.
  + Maintenance and support options available.
  + Proposed timeline for installation and completion of the project.
  + Pricing details, including itemized costs for equipment, installation, and any additional services.

**Important Dates:**

- RFQ Issue Date: May 26, 2023

- Deadline for Proposal Submission: June 21, 2023, 12:00 p.m.

- Vendor Selection: June 27, 2023

Please mail or deliver quotes to Trinity County Auditor, 162 W 1st Street, P.O. Box 1030, 3rd Floor, Groveton, TX, 75845, fax to 936-642-0432 or e-mail to [sean.luce@co.trinity.tx.us](mailto:sean.luce@co.trinity.tx.us).

All proposals must be received by the deadline specified above. Late submissions will not be considered. If you have any questions or require additional information, please contact Sean Luce at 936-642-3925 or sean.luce@co.trinity.tx.us .

Trinity County reserves the right, under Local Government Code, to reject any and all bids or to accept the bid deemed to serve the best interest of the Trinity County.\*\*

**Additional Request:** Physical Walkthrough of the Courtroom

In addition to the specifications mentioned in the RFQ, interested vendors are encouraged to conduct a physical walkthrough of the courtroom premises in the presence of the IT department and the County Judge. The purpose of this walkthrough is to assess the existing infrastructure, discuss any specific requirements or challenges, and gather preliminary feedback for the audio system upgrade.

During the walkthrough, vendors should be prepared to:

1. Evaluate the current audio setup and identify any limitations or areas for improvement.
2. Discuss the placement of speakers, microphones, and other equipment based on the courtroom layout and acoustics.
3. Address any concerns or specific requirements raised by the IT department or County Judge.
4. Provide expert advice and suggestions to enhance the overall audio quality and user experience.

IT Tech Support will coordinate with interested vendors to schedule the walkthrough at a mutually convenient time. Please note that participation in the walkthrough is encouraged for vendors submitting a proposal.

If you have any questions or to schedule a walkthrough, please contact Sean Luce at 936-642-3925 via email sean.luce@co.trinity.tx.us.

We appreciate your interest in working with Trinity County and look forward to receiving your proposal and conducting the walkthrough to ensure the successful implementation of the courtroom audio system upgrade.

Sincerely,

Sean Luce

IT Support Technician

Trinity County